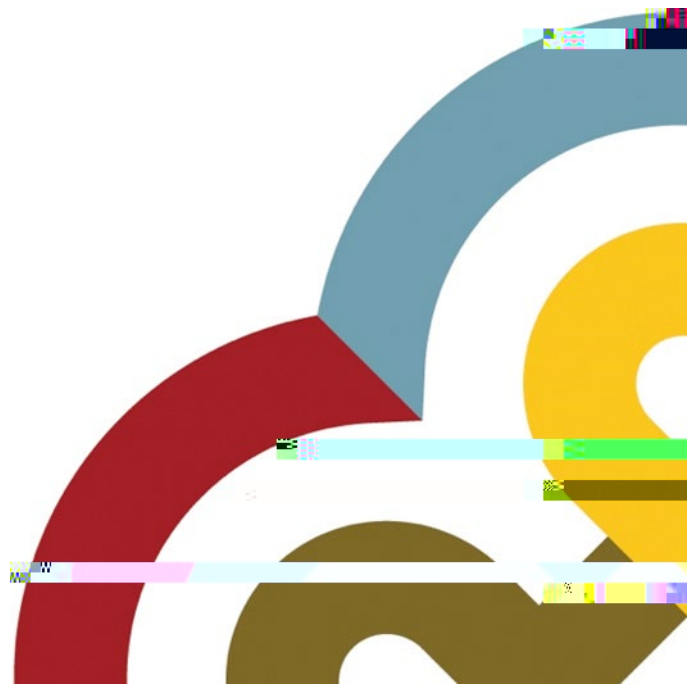




# Bolton College

## Fitness to Study Policy 2022-2



# BOLTON COLLEGE FITNESS TO STUDY POLICY

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Programme / Business Area:	Quality
Prepared By:	Student Services Manager & Assistant Principal of Curriculum & Quality
Approval By:	SMT
Approval Date:	October 2022
Next Review Date:	October 202
College Website Link:	<a href="#">Fitness to Study Policy</a>

## BOLTON COLLEGE FITNESS TO STUDY POLICY

### 1. Introduction

As a Trauma Informed (TI) College, Bolton College is wholeheartedly committed to supporting students and recognises the importance of their health and wellbeing in relation to their academic progress and College experience. There are a variety of support opportunities within College and outside of College which students can use to help improve their wellbeing and health. Students s.5 ( f ( and)10.5 ( heal0 Tw ( )Tj/TT1 6.6 (ude Ds)-2 (C (s)T0 T(s



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support or, where appropriate, modify their behaviour.

Within three working days of the meeting, contact by letter or email should be made with the student, setting out any agreed actions and, if appropriate, arrangements for a follow-up meeting with the student at a later date. Parents/ Carers of under 18s, under 25s who have an EHCP and any adult over the age of 25 who falls under the Safeguarding Adults at Risk Policy should also be notified of actions and arrangements for follow up.

If the student is unwilling or unable to respond positively, the member

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the Case Conference for all other cases. S/he will brief the members about the

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In the case of an interim suspension the following must be informed: the College Principal; Head of the student's academic department who will inform relevant teaching staff; Site Facilities Officer; LRC Manager; Head of Learner Support and Student Experience Manager who will inform relevant staff in support services.

The Assistant Principal (Chair) of the Case Conference will confirm the outcome of the Case Conference in writing to the student within 5 working days.

The student may appeal against the outcome from the Case Conference by writing within 10 working days to the Deputy Principal who will review the matter and respond to the student within 10 working days of receiving the appeal.

### Actions following an Interim Suspension

An interim suspension of studies will be reviewed every four weeks in the light of any developments or upon receipt of any other relevant evidence. Such a review will not normally involve a hearing or submissions made in person.

The student will be required to provide or co-operate with the College in obtaining satisfactory evidence that the original concerns are overcome or under control before being permitted to return to study. Any failure to co-operate with the College may result in further action under the policy.

The required evidence will be specified in the outcome letter, and will include a report from an appropriately qualified professional expert approved by the College, with sufficient knowledge about the health and wellbeing of the student during the relevant period and its potential impact, confirming that the student is fit to study on a particular course and as a member of the College community, and recommending any reasonable support measures for the College to consider.

The Assistant Principal (Chair) of the original Case Conference will consider the report received under section 7.3 and any other evidence, and will consult with staff from the Case Conference. S/he may decide:

- the student is fit to study and should be permitted to resume the course. This will be subject to an Action Plan identifying relevant support measures and any conditions. Regular review meetings will be arranged with the Head of Area and/or Head of Learner Support or Student Experience Manager so that the student's progress can be monitored and support modified if necessary;
- to recommend to the Deputy Principal that the student remains unfit to return and should be suspended for a further specified period. His/her return to study will be subject to confirmation after a further review by the Case Conference and Action Plan;
- to recommend to the Deputy Principal that the student is not fit to study and should be withdrawn from the course.

A copy of the decision and associated reasons will be provided to the student in writing within 10 working days.



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### 8. Appeal

In the case of a decision